

Your Cambridge College Location

 Boston Puerto Rico
 Lawrence Southern California
 Springfield NEIB
 Other _____

After completing form, email it to:

registrar@cambridgecollege.edu
Or submit to: Registrar's Office
 Cambridge College
 500 Rutherford Avenue
 Boston, MA 02129

Or fax to: 617.242.0026

Unofficial Transcript Request

**Processing time is 7-10 business days.
 Transcripts will be mailed by standard USPS service only.**
Student Information

PLEASE PRINT CLEARLY and COMPLETE ALL INFORMATION

TRANSCRIPTS CANNOT BE EMAILED OR FAXED

Last name _____ First name _____ Middle name _____

Dates of Enrollment from _____ to _____ Former name _____

Graduated? No Yes Year: _____ Phone home cell _____

Email address _____

Requests for official transcripts cannot be processed if student has a financial hold.
Transcript Retrieval Information

 If you have more than one degree from Cambridge College, **please indicate which transcript(s) you would like.** Each degree requires a separate transcript.

| | How many unofficial transcripts @\$2 each |
|--|--|
| Associate of Science | |
| Bachelor of Science | |
| Bachelor of Arts | |
| Master of Science | |
| Master of Education | |
| Master of Business Administration | |
| Master of Management | |
| Certificate of Advanced Graduate Studies | |
| Doctor of Education | |
| Doctor of Business Administration | |
| Doctor of Philosophy | |
| Certificate _____ | |
| Non-matriculated student | |

Optional

Hold for term grades Hold for graduation date

Send UNOFFICIAL transcript to ADDRESS:

number of copies _____ to be mailed to:

Name _____

Street _____

City _____ State _____ Zip _____

Payment

Credit card e-check

Credit card and e-check payments must be made online via the link below. We cannot take payment over the phone.

<https://payit.nelnet.net/form/PsRy1aYA>
IMPORTANT:

Please include your customer number or a screen shot of your confirmation email: _____

Signature

on paper printout or electronic* _____

Date _____

***Please see electronic signature options on the Registrar's web page.**

| | | |
|--------------------|----------------|---------------|
| Business Clearance | Balance Due \$ | Refund Due \$ |
|--------------------|----------------|---------------|