Cambridge	
Cambridge College	Repla

# **Replacement Diploma Request**

Processing time is 6-8 weeks

Student ID#\_

#### Your Cambridge College Location

Boston Puerto Rico Lawrence Southern California Springfield CCG Other

Registrar's Office Cambridge College 500 Rutherford Avenue Boston, MA 02129 Phone: 617.873.0101 Fax: 617-242-0026 registrar@cambridgecollege.edu

### Student information PLEASE PRINT CLEARLY and COMPLETE ALL INFORMATION

Student name at time of graduation, as it appeared on your original diploma. Diplomas are printed from the database. If you need a new name on your diploma, please include Change of Name documentation: https://www.cambridgecollege.edu/sites/default/files/file\_uploads/reg-changeofname-fill-able-053020.pdf

Last name	First name	Middle name	
Current name (if different than above) and mailing address:			
Last name	First name	Middle name	
Address	_ Apt Phone		
City State	Zip		
Degree and Year of Graduation			
Type of degree AS BA / BS MED MS	MBA / MM CAGS EDD PHD		

Year of graduation/degree conferral \_\_\_\_\_

Please note: Diplomas are not printed on-site. Your name will be added to the next order once we receive all requested information, and the orders are typically sent out to the printers once a month.

#### Payment

Credit card e-check

**Credit card and e-check payments must be made online** via the link below. We cannot take payment over the phone.

https://payit.nelnet.net/form/PsRy1aYA

**IMPORTANT:** 

Please include your customer number or a screen shot of your confirmation email:

By signing this form, I agree to pay \$27.00 for the requested duplicate diploma, and for Cambridge College to charge me accordingly. I agree to receive the diploma by standard USPS mail only, unless other arrangements are made.

## Email or mail completed and signed form to:

# registrar@cambridgecollege.edu

Registrar's Office Cambridge College 500 Rutherford Avenue Boston, MA 02129

## Signature

on paper printout or electronic\*\_\_\_\_\_

Date \_

\*Please see electronic signature options on the Registrar's web page.