

# **CAMBRIDGE COLLEGE**

## **SCHOOL of MANAGEMENT**



## **HEALTHCARE PROGRAMS**

**Including Healthcare Informatics Course Offerings  
2020 SPRING SCHEDULE OF COURSES**

## **IMPORTANT INFORMATION ABOUT ON-LINE REGISTRATION**

### **PLEASE READ BEFORE PROCEEDING**

Welcome to the Cambridge College Web Based Registration **Spring 2020 Course Schedule**. Through the web module, students may view the spring course schedule on-line, register for courses and view their academic records, including grade reports. Before you begin the process of registering online, please familiarize yourself with the following information:

- **Organization of Course Schedule:** The attached schedule is organized by degree program in alphabetical order: Baccalaureate degree programs, Certificate of Advanced Graduate Studies (CAGS), Master of Education in Counseling Psychology, Master of Education (M.Ed.) and Master of Management (MM). Within each degree program, the courses are listed alphabetically by course prefix. Prefixes indicate the content of the course, i.e., ART is the prefix for ART courses. Please check with your program of study and/or your advisor to make sure you are registering for the correct courses.

- The codes for the sections and days of the week are as follows:

**Sections:**

BM: Boston Medical  
CA: CC-Boston, MA  
CF: CC-Southern  
California  
CH: Boston Hybrid

DL: Distance Learning  
LA: CC-Lawrence, MA  
LH: Lawrence Hybrid  
PH: Puerto Rico Hybrid  
PR: CC Puerto Rico

SH: Springfield Hybrid  
SP: CC-Springfield, MA

**Weekdays:**

U= Sunday  
M= Monday  
T=Tuesday  
W= Wednesday

W: Wednesday  
H: Thursday  
F: Friday  
S: Saturday

- **Locations and Times:** Please check the web on a regular basis for additional course information, location and room assignments.
- **ILP (Independent Learning Project) and Seminars:** All students registering for their final Professional Seminar are required to register for their Independent Learning Project. All of the ILP sections are not included on the attached course schedule, but will appear on the web site. To register for the ILP, locate the course code (XXX-800) with your current seminar leader/instructor.

## **IMPORTANT REGISTRATION POLICIES**

### **Registration Period**

All continuing students may begin on-line registration **November 1, 2019**. Online registration will be closed immediately after the add/drop period and students may not retroactively register for courses.

### **Add/Drop**

The spring semester add/drop deadline is **January 28, 2020**. Students who do not attend a class and do not officially drop within the add/drop period are responsible for full tuition. Please see the academic catalog and/or student handbook for policies on tuition credit for dropped courses. If notification of a drop is received after the add/drop period, the academic record will reflect “WD” and financial liability is in effect as described in the Academic Catalog and/or Student Handbook.

### **Academic Load**

Full time undergraduate students may register for a maximum of 15 credits. Full time graduate students may register for a maximum of 12 graduate credits. The school’s deans must approve all exceptions to this policy.

### **Auditing**

Students wishing to audit a course must contact the Registrar’s Office to verify that the course is available for auditing. Please note that audited courses are not counted toward degree completion, cannot be converted to credit at a later date, and are not eligible for financial aid. Practicum and Internship courses may not be audited.

### **Class Lists**

Students must officially register for a course in order to appear on the official class list. Only students whose names appear on the official course list may receive credit for the course. An officially registered student is one who has successfully completed the registration process.

# Spring Term 2020

## January

- 14 Spring term begins
- 14 Last day to submit application for degree/certificate for spring 2020
- 15 Payment due to Bursar: Spring 2020
- 20 Martin Luther King, Jr. Day—no classes, offices closed
- 21 Last day for acceptance into degree/certificate for spring 2020
- 21 ***Spring term classes begin***
- 21 Session A Online (OL) courses begin
- 22 Late payment fee applied (weekly thereafter)
- 26 Last day to Add/Drop Session A Online (OL) courses
- 28 LAST DAY to ADD/DROP
- 31 Last day to waive health insurance for spring 2020 only

## February

- 10 Financial aid—final deadline for all spring 2020 documents
- 14 Intent to Graduate forms for June graduates due to Registrar
- 15 Registration hold applied for non-payment
- 17 Presidents' Day—classes held, offices closed

## March

- 15 Last day: Session A Online (OL) courses end
- 16 Session B Online (OL) courses begin
- 22 Last day to Add/Drop Session B Online (OL) classes
- 30 Financial aid—FAFSA priority deadline for summer 2020

## April

- 01 Registration opens for summer (9:00 am)

- 10 Undergraduate—last day for portfolio submission
- 11 ILP/ARP and Capstone due to faculty
- 20 Patriots' Day—some classes held, offices closed
- 20-24 Spring break—some classes held, offices open

## May

- 03 Bursar statements mailed: Summer 2020
- 04 Last day of graduate classes
- 10 Last day: Session B Online (OL) courses end
- 11 Last day of undergraduate classes
- 25 Memorial Day—no classes, offices closed

## June

- 07 Spring term ends
- 07 Spring term degree conferral
- 14 Commencement exercises

## Management

### Management

#### **MMG 500 BM01 - Graduate Management Orientation Sem**

**Instructor Name:** Lyons, Stephen H.

**Credits:** 0

**Status:** Open

**Course State:** Published

**Comment:** N/A

**Location:** Charlestown, MA

**Building:** TBA

**Room:** TBA

<u>Day(s)</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Begin Time</u>	<u>End Time</u>
W	1/15/2020	— 1/15/2020	5:30 PM	9:30 PM

#### **MMG 501E BM01 - Business Communication**

**Instructor Name:** Murphy, Michael F.

**Credits:** 3.00

**Status:** Open

**Course State:** Published

**Comment:** N/A

**Location:** Charlestown, MA

**Building:** TBA

**Room:** TBA

<u>Day(s)</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Begin Time</u>	<u>End Time</u>
W	1/22/2020	— 4/29/2020	6:00 PM	8:45 PM

#### **MMG 505 BM01 - Graduate Writing**

**Instructor Name:** Reineck, Jeremy McIvor

**Credits:** 3.00

**Status:** Open

**Course State:** Published

**Comment:** N/A

**Location:** Charlestown, MA

**Building:** TBA

**Room:** TBA

<u>Day(s)</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Begin Time</u>	<u>End Time</u>
W	1/22/2020	— 4/29/2020	6:00 PM	8:45 PM

#### **MMG 506 BM01 - Quantitative Analysis for Managers**

**Instructor Name:** Simcox, William

**Credits:** 3.00

**Status:** Open

**Course State:** Published

**Comment:** N/A

**Location:** Charlestown, MA

**Building:** TBA

**Room:** TBA

<u>Day(s)</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Begin Time</u>	<u>End Time</u>
W	1/22/2020	— 4/29/2020	6:00 PM	8:45 PM

#### **MMG 511 BM01 - Foundations of Management**

**Instructor Name:** Reed, Joseph Crawford

**Credits:** 3.00

**Status:** Open

**Course State:** Published

**Comment:** N/A

**Location:** Charlestown, MA

**Building:** TBA

**Room:** TBA

<u>Day(s)</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Begin Time</u>	<u>End Time</u>
M	1/27/2020	— 5/4/2020	6:00 PM	8:45 PM

## Management

### Management

#### MMG 512 BM01 - Organizational Environment

**Instructor Name:** TBA, TBA

**Credits:** 3.00

**Status:** Open

**Course State:** Published

**Comment:** N/A

**Location:** Charlestown, MA

**Building:** TBA

**Room:** TBA

<u>Day(s)</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Begin Time</u>	<u>End Time</u>
T	1/28/2020	— 1/28/2020	6:00 PM	10:15 PM
T	2/11/2020	— 2/11/2020	6:00 PM	10:15 PM
T	2/25/2020	— 2/25/2020	6:00 PM	10:15 PM
F	3/6/2020	— 3/6/2020	6:00 PM	10:15 PM
T	3/10/2020	— 3/10/2020	6:00 PM	10:15 PM
T	3/24/2020	— 3/24/2020	6:00 PM	10:15 PM
T	4/7/2020	— 4/7/2020	6:00 PM	10:15 PM
F	4/17/2020	— 4/17/2020	6:00 PM	10:15 PM
T	4/28/2020	— 4/28/2020	6:00 PM	10:15 PM

#### MMG 514 BM01 - Accounting for Managers

**Instructor Name:** Deldon, Michael Paul

**Credits:** 3.00

**Status:** Open

**Course State:** Published

**Comment:** N/A

**Location:** Charlestown, MA

**Building:** TBA

**Room:** TBA

<u>Day(s)</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Begin Time</u>	<u>End Time</u>
M	1/27/2020	— 5/4/2020	6:00 PM	8:45 PM

#### MMG 515 BM01 - Economics for Managers

**Instructor Name:** Rotondo, Mark

**Credits:** 3.00

**Status:** Open

**Course State:** Published

**Comment:** N/A

**Location:** Charlestown, MA

**Building:** TBA

**Room:** TBA

<u>Day(s)</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Begin Time</u>	<u>End Time</u>
H	1/23/2020	— 5/7/2020	6:00 PM	8:30 PM

#### MMG 520 BM01 - Financial Accounting

**Instructor Name:** Milos, Michael

**Credits:** 3.00

**Status:** Open

**Course State:** Published

**Comment:** N/A

**Location:** Charlestown, MA

**Building:** TBA

**Room:** TBA

<u>Day(s)</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Begin Time</u>	<u>End Time</u>
M	1/27/2020	— 5/4/2020	6:00 PM	8:45 PM

## Management

### Management

#### MMG 522 BM99 - Information Systems in the Organization

**Instructor Name:** Abreu, Claritza N.

**Credits:** 3.00

**Status:** Open

**Course State:** Published

**Comment:** N/A

**Location:** Charlestown, MA

**Building:** TBA

**Room:** TBA

<u>Day(s)</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Begin Time</u>	<u>End Time</u>
S U	1/25/2020	1/26/2020	9:00 AM	5:30 PM
S U	2/8/2020	2/9/2020	9:00 AM	5:30 PM
S	2/22/2020	2/22/2020	9:00 AM	5:30 PM

#### MMG 525 BM01 - Statistical Decision Techniques for Managers

**Instructor Name:** Banasiewicz, Andrew

**Credits:** 3.00

**Status:** Open

**Course State:** Published

**Comment:** N/A

**Location:** Charlestown, MA

**Building:** TBA

**Room:** TBA

<u>Day(s)</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Begin Time</u>	<u>End Time</u>
H	1/23/2020	4/30/2020	6:00 PM	8:45 PM

#### MMG 691 BM01 - Leadership Seminar I:

**Instructor Name:** Brennan, John A.

**Credits:** 2.00

**Status:** Open

**Course State:** Published

**Comment:** N/A

**Location:** Charlestown, MA

**Building:** TBA

**Room:** TBA

<u>Day(s)</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Begin Time</u>	<u>End Time</u>
T	1/21/2020	1/21/2020	6:00 PM	9:45 PM
T	2/4/2020	2/4/2020	6:00 PM	9:45 PM
T	2/18/2020	2/18/2020	6:00 PM	9:45 PM
T	3/3/2020	3/3/2020	6:00 PM	9:45 PM
T	3/17/2020	3/17/2020	6:00 PM	9:45 PM
T	3/31/2020	3/31/2020	6:00 PM	9:45 PM
T	4/14/2020	4/14/2020	6:00 PM	9:45 PM

#### MMG 692 BM01 - Leadership Seminar II

**Instructor Name:** Arabian, Sandra Strack

**Credits:** 2.00

**Status:** Open

**Course State:** Published

**Comment:** N/A

**Location:** Charlestown, MA

**Building:** TBA

**Room:** TBA

<u>Day(s)</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Begin Time</u>	<u>End Time</u>
T	1/21/2020	1/21/2020	6:00 PM	9:45 PM
T	2/4/2020	2/4/2020	6:00 PM	9:45 PM
T	2/18/2020	2/18/2020	6:00 PM	9:45 PM
T	3/3/2020	3/3/2020	6:00 PM	9:45 PM
T	3/17/2020	3/17/2020	6:00 PM	9:45 PM
T	3/31/2020	3/31/2020	6:00 PM	9:45 PM

## Management

### Management

#### MMG 692 BM01 - Leadership Seminar II

**Instructor Name:** Arabian, Sandra Strack

**Credits:** 2.00

**Status:** Open

**Course State:** Published

**Comment:** N/A

**Location:** Charlestown, MA

**Building:** TBA

**Room:** TBA

<u>Day(s)</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Begin Time</u>	<u>End Time</u>
T	4/14/2020	— 4/14/2020	6:00 PM	9:45 PM

#### MMG 710 BM99 - Project Management Concepts and Practices

**Instructor Name:** Marota, Rose

**Credits:** 3.00

**Status:** Open

**Course State:** Published

**Comment:** N/A

**Location:** Charlestown, MA

**Building:** TBA

**Room:** TBA

<u>Day(s)</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Begin Time</u>	<u>End Time</u>
S U	2/1/2020	— 2/2/2020	9:00 AM	5:30 PM
S U	2/15/2020	— 2/16/2020	9:00 AM	5:30 PM
U	2/23/2020	— 2/23/2020	9:00 AM	5:30 PM

### Management - Directed Study

#### DMG 605 BM99 - Grant Writing

**Instructor Name:** Watkins-Watts, Karen L.

**Credits:** 1.00

**Status:** Open

**Course State:** Published

**Comment:** N/A

**Location:** Charlestown, MA

**Building:** TBA

**Room:** TBA

<u>Day(s)</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Begin Time</u>	<u>End Time</u>
S U	4/4/2020	— 4/5/2020	9:00 AM	5:30 PM

### MGT - Healthcare

#### MHC 725 BM01 - Financial Management in Healthcare

**Instructor Name:** Kirkpatrick, Susanna

**Credits:** 3.00

**Status:** Open

**Course State:** Published

**Comment:** not in session Feb 5

**Location:** Charlestown, MA

**Building:** TBA

**Room:** TBA

<u>Day(s)</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Begin Time</u>	<u>End Time</u>
W	1/22/2020	— 4/29/2020	6:00 PM	9:00 PM



## Management

### MGT - Healthcare

#### MHC 730 BM99 - HealthCare Information System

**Instructor Name:** Abreu, Claritza N.

**Credits:** 3.00

**Status:** Open

**Course State:** Published

**Comment:** N/A

**Location:** Charlestown, MA

**Building:** TBA

**Room:** TBA

<u>Day(s)</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Begin Time</u>	<u>End Time</u>
S U	2/29/2020	— 3/1/2020	9:00 AM	5:30 PM
S U	3/14/2020	— 3/15/2020	9:00 AM	5:30 PM
S	3/28/2020	— 3/28/2020	9:00 AM	5:30 PM

#### MHC 741 BM99 - Emergency and All-Hazards Preparedness in Health Care

**Instructor Name:** Arabian, Sandra Strack

**Credits:** 3.00

**Status:** Open

**Course State:** Published

**Comment:** N/A

**Location:** Charlestown, MA

**Building:** TBA

**Room:** TBA

<u>Day(s)</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Begin Time</u>	<u>End Time</u>
S U	1/25/2020	— 1/26/2020	9:00 AM	5:30 PM
S U	2/8/2020	— 2/9/2020	9:00 AM	5:30 PM
S	2/22/2020	— 2/22/2020	9:00 AM	5:30 PM