



**Cambridge College**

# Security Report & Crime Statistics

*Annual Clery Report 2018*

Available on request from:

Admissions

Office of Business Operations

Office of Human Resources

Cambridge College website

## **Cambridge College**

500 Rutherford Avenue, Boston, MA 02129

617.868.1000 • Admissions: 1.800.877.4723

[www.cambridgecollege.edu](http://www.cambridgecollege.edu)



# Security Report

## Annual Campus Safety & Security Report (Clery)

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act was signed into law in November 1990. At the time it was known as the "Student Right to Know and Campus Security Act." It requires institutions participating in student financial aid programs under Title IV of the Higher Education Act of 1965 to disclose information about campus safety policies and procedures and to provide statistics concerning certain crimes that occurred on or near campus. In compliance with the Act, Cambridge College publishes and distributes this information in October of each year in an Annual Security Report and Crime Statistics Brochure. It is made available to current students and prospective students and employees, electronically and in print, and to College employees through the Office of Human Resources.

See current Clery Report at [www.cambridgecollege.edu/business-operations-public-safety](http://www.cambridgecollege.edu/business-operations-public-safety)

## Security Statement

Cambridge College strives to protect the rights, safety, health and welfare of everyone in the Cambridge College community. Compliance with all city, state, and federal laws is expected of all members of this learning community. Anyone who is victimized by, observes, or has knowledge of a criminal action should report it immediately: the College will investigate and take prompt, appropriate action. If the complaint is of a criminal nature, the local police department will be notified right away. In a medical emergency, the College will call an ambulance to take the person(s) concerned to the nearest emergency room (at his/her own expense if not covered by health insurance).

Any act or threat of violence, indecent assault, or conduct that may endanger any person on College property is prohibited. Where there is reasonable cause to believe that a member of the College community has violated College regulations, the College will review the incident and take appropriate actions as necessary.

## Crime Prevention

Cambridge College is concerned about the welfare, security and safety of every individual at the College. However, maintaining a secure and safe campus environment can only be achieved through a cooperative effort of the entire College community. Community members are encouraged to use caution on our urban campuses. It is rare that criminal activity occurs on College property, nevertheless, safety measures are essential in any urban setting. Keep your personal property safe. Lock your car. Do not leave your purse, keys, laptop, or other valuables unattended.

### ***Please see related safety and security policies in the Academic Catalog***

under "Compliance & Community Policies" Please go to the Cambridge College website to view College policies on:

- Sexual Harrassment
- Domestic Violence
- Sexual Assault
- Non-Discrimination & Harassment

Cambridge College students are adult learners. The College serves the commuting students and does not maintain campus residence halls. The College takes the necessary steps to ensure the safety of our community through our published policies, reporting activities, relationships with local police, publications, and timely communications.

## Threat Assessment & Prevention

Cambridge College is dedicated to providing a safe environment for work and study. The Threat Assessment and Prevention initiative is committed to improving community safety through a proactive, collaborative, coordinated, objective and thoughtful approach to prevention, identification, assessment, intervention, and management of situations that pose, or may reasonably pose, a threat to the safety and well-being of the campus community.

***Timeliness in reporting potential threats is of utmost importance.***

***DIAL 911 if there is an emergency.*** If a threat is observed or suspected, please contact the following parties ***IMMEDIATELY*** so that appropriate action may be taken:

1. Regina Robinson, Dean of Student Affairs,  
[regina.robinson@cambridgecollege.edu](mailto:regina.robinson@cambridgecollege.edu), 617.873.0470
2. Security in your Cambridge College building (see list below).

### Questions about threat assessment and prevention? Contact:

Regina Robinson, Dean of Student Affairs,  
[regina.robinson@cambridgecollege.edu](mailto:regina.robinson@cambridgecollege.edu), 617.873.0470

## How to Report a Crime

The College strongly urges every member of the community—faculty, staff, and students—to report any crime promptly to the College security authorities and/or your local police department (911). Criminal actions may also be reported to any professional staff member who will then contact appropriate campus officers or local authorities. Victims of crimes are encouraged to report these matters to local police; Cambridge College may assist any student in reporting crimes, if desired.

## Campus Sex Crimes Prevention

The federal Campus Sex Crimes Prevention Act requires colleges and universities to issue a statement advising the campus community where state law enforcement agency information concerning registered sex offenders may be obtained. The Act also mandates that sex offenders who are already required to register in a state to provide notice of each institution of higher education in that state at which the offender is employed or is a student. To learn the identity of registered sex offenders on or near a Cambridge College location, or anywhere in the United States, visit the Sex Offender databases at [www.sexoffender.com](http://www.sexoffender.com) and <http://nsopr.gov>. You can search by city, county, or zip code. This information is collected by other agencies and Cambridge College cannot guarantee this information is correct or complete. The information provided here is intended to be in compliance with the Campus Security

Act and for campus safety purposes only. It should not be used to intimidate, threaten or harass. Misuse of this information may result in prosecution

## **Title IX — Sexual Misconduct Policy**

Cambridge College is committed to establishing and maintaining an educational and employment environment that is free from sexual misconduct. Sexual misconduct is a violation of a person's rights, dignity, and integrity, and is contrary to the mission and values of the College. Acts of sexual misconduct are strictly prohibited and will not be tolerated.

The Cambridge College policy and procedures regarding Title IX, Sexual Misconduct can be found at [https://www.cambridgecollege.edu/sites/default/files/file\\_uploads/cctitleixpolicy-2016.pdf](https://www.cambridgecollege.edu/sites/default/files/file_uploads/cctitleixpolicy-2016.pdf). Students must consult applicable policy and procedures in case of any questions regarding this topic. Students can always contact the dean of students with further questions.

*For more information*, see [www.cambridgecollege.edu/sites/default/files/file\\_uploads/cctitleixpolicy-2016.pdf](https://www.cambridgecollege.edu/sites/default/files/file_uploads/cctitleixpolicy-2016.pdf)

## **Violence Against Women Act**

**domestic violence • dating violence • sexual assault • stalking**

In accord with the Violence Against Women Reauthorization Act of 2013 (VAWA), Cambridge College will respond to reported incidents of violence against women in the Cambridge College community with support for victims and fair, impartial disciplinary procedures.

### **Prompt Crime Reporting**

Campus policy encourages every member of the campus community to report a crime promptly to the local police and to submit reported crime incidents to campus security personnel, the regional center director, the director of business operations or the dean of students.

### **Institutional Response to Reports of VAWA Crimes**

The institution has programs to prevent domestic violence, dating violence, sexual assault, and stalking. When an incident of domestic violence, dating violence, sexual assault, or stalking is reported, the College will provide victims with written notice of available options, remedies, and services. If the accused individual is a student, the standard of evidence used in an institutional disciplinary hearing will be preponderance of the evidence.

### **Education Programs About VAWA Crimes**

The College has education programs to promote the awareness of rape, acquaintance rape, dating violence, domestic violence, sexual assault, and stalking. These education programs include primary prevention and awareness programs for all incoming students and new employees. These education programs will include: a statement that these crimes are prohibited at the College; definitions of consent, domestic violence, dating violence, sexual assault, and stalking in the College's

jurisdiction; safe and positive bystander intervention when there's a risk of one of those incidents; information on risk reduction to recognize warning signs of abusive behavior and avoiding potential attacks; and information about the institutional disciplinary procedures.

### **Sanctions for VAWA Crimes**

Following a final determination of an institutional disciplinary procedure for cases of rape, acquaintance rape, dating violence, domestic violence, sexual assault, or stalking, the following sanctions or protective measures may be imposed: suspension, expulsion, education programs, community service, probation, no-contact order, disciplinary contract agreements, class changes, or other appropriate relief measures.

### **Procedures for Survivors of Domestic Violence, Dating Violence, Sexual Assault, or Stalking**

Survivors/victims of these crimes will be provided written information about evidence preservation, how and to whom to report these crimes, options about involvement of law enforcement and campus authorities, and assistance in notifying law enforcement if the victim chooses, as well as the option to decline to notify authorities. Victims will also be provided information about rights and institutional responsibilities regarding no contact orders, orders of protection, trespass notices or other available applicable options.

**Evidence preservation:** In order to best preserve evidence, victims should avoid showering, washing, changing clothes, combing hair, drinking, eating, or doing anything to alter physical appearance until after a physical exam has been completed.

**Reporting:** Victims should report to the dean of students, (room 326 at 1000 Massachusetts Ave. in Cambridge, MA, 617.873.0470) or the local regional center director.

**Notifying Law Enforcement:** Victims have the right to notify law enforcement, and the campus can assist in notifying law enforcement if victims choose. Victims may also choose to decline to notify authorities.

### **Procedures for Institutional Disciplinary Procedures in Cases of Domestic Violence, Dating Violence, Sexual Assault, or Stalking**

The institutional disciplinary procedures will provide a fair, prompt, and impartial process from investigation to final result. The investigation and any hearing will be conducted by those who receive annual training on issues related to VAWA crimes, how to conduct an investigation, and a hearing process that protects victim safety and promotes accountability.

Parties are entitled to the same opportunities to have an advisor of their choice present at any hearing and related meetings. There is no limit to the choice of an advisor; however, the parties are responsible for presenting evidence on their own behalf. Advisors may speak privately to their advisee during the proceeding, and cannot present evidence or cross-question witnesses. Parties will be informed simultaneously in writing of the outcome of the process, the availability of any appeal procedures, and when the results become final after any appeals.

The disciplinary processes available for victims of domestic violence, dating violence, sexual assault, and stalking are the appropriate campus student conduct disciplinary procedures or employee conduct disciplinary procedures as applicable. These processes include a report being taken, timely investigation, charges issued, initial meeting, hearing and appeal as applicable. Investigations will generally be conducted within 60 days of the report being taken, unless extenuating circumstances described to the victim occur. Hearing appeals must be filed within 10 days of the hearing determination. The standard of evidence in these cases is preponderance of the evidence. Following an allegation or report of one of these crimes, the institution may offer available protective measures such as a no-contact order; alteration of residence assignments, academic, and work situations.

### **Confidentiality**

The institution will maintain as confidential any accommodations or protective measures provided to the victims so long as it does not impair the ability to provide such measures.

Personally identifiable information about victims will not be included in any publicly available record-keeping, including the reporting and disclosure of crime statistics.

### **Written Notifications to Students, Employees, and Victims of VAWA Crimes**

#### ***For Students and Employees:***

The College will provide written notification to students and employees about existing and available counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, and other services available in community and on campus to victims of dating violence, domestic violence, sexual assault, and stalking. The College will also provide information about these services in writing to victims of domestic violence, dating violence, domestic violence.

#### ***For Survivors/Victims:***

The College will provide written notification to victims regarding rights and options, including: available and existing on- and off-campus services such as victim advocacy, counseling, health, mental health, legal assistance, visa and immigration assistance; available and applicable institutional disciplinary procedures, and an explanation of those procedures; confidentiality in protective measures and Clery reporting and disclosure; and reasonable and available options and assistance with changing academic, living, transportation, and working situations, regardless of whether the victim chooses to report the crime to law enforcement.

In accord with the Violence Against Women Reauthorization Act of 2013 (VAWA), Cambridge College will include in its annual crime statistics all reported incidents of VAWA crimes.

### **Department Personnel & Relationship with Local Authorities**

Building security maintains security staff at all Cambridge College locations. Members of the College community should also check with onsite College administration. Security staff do not carry firearms nor do they have police powers of arrest.

However, the security companies and staff have effective working relationships with local police agencies who can provide these services to the campus in timely fashion, as needed.

## **Timely Warning**

In the event that a situation arises, either on or off campus that, in the judgment of the Vice President for Finance and Administration, constitutes an ongoing or continuing threat, a campus-wide “timely warning” will be issued. The warning will be issued through the College e-mail systems and RAVE text message notifications to students, faculty, and staff. Additionally, notifications will be posted on the MyCC homepage (no log-in required) and at strategic public locations within each of the appropriate buildings, as well as to media outlets if appropriate. See full policy at [www.cambridgecollege.edu/college-policies](http://www.cambridgecollege.edu/college-policies).

## **Emergency Response, Evacuation & Egress**

The College has developed procedures for response and notification in the event of an ongoing or continuing threat to the college community that may or may not include evacuation or closing a facility. Egress information is posted in all classrooms and office suites with general emergency procedures to follow. For more information consult with campus security authorities listed below.



**Campus Security Contacts**

Campus security is organized under the Vice-President for Finance and Administration.

**Administration**

Vice President for Finance and Administration . . . . . 617.873.0689

**Boston**

500 Rutherford Avenue . . . . . 617.873.0111

**Regional Locations**

Lawrence campus:

Point 2 Point Global Security, Inc., Paul Parent 978.770.8158

Puerto Rico campus: front desk security . . . . . 787.641.0099

Southern California campus:

Chaffey College Police Dept

emergencies . . . . . 909.652.6911

non-emergencies . . . . . 909.652.6632

Springfield campus:

emergencies . . . . . 413.733.6061

non-emergencies . . . . . 413.271.3110

**Deans**

School of Education . . . . . 617.873.0168

School of Management . . . . . 617.873.0227

School of Psychology and Counseling . . . . . 617.873.0208

School of Undergraduate Studies . . . . . 617.873.0236

**Student Affairs**

Dean of Student Affairs . . . . . 617.873.0470



# Annual Crime Statistics Report

The following report identifies crime statistics for the main campus and non-adjacent buildings, and the regional centers.

## Cambridge Main Campus, Boston, MA

500 Rutherford Avenue, Boston, MA 02129

The main campus was moved to 500 Rutherford Ave, Boston, on August 21, 2017. 2015 and 2016 statistics reflect the former locations at 1000 Massachusetts Avenue and 17 Msgr O'Brien Highway in Cambridge, MA. 2017 statistics reflect the new location at 500 Rutherford Ave, Boston.

| Description of Criminal Offences – On Campus   | 2015 | 2016 | 2017 |
|--|------|------|------|
| Burglary   | 0    | 0    | 0    |
| Stalking, domestic violence, dating violence, sex offenses   | 0    | 0    | 0    |
| All other criminal offenses, hate offenses, arrests and disciplinary actions or judicial referrals | 0    | 0    | 0    |

| Description of Criminal Offences – Public Property   | 2015 | 2016 | 2017 |
|--|------|------|------|
| Aggravated Assault   | 0    | 0    | 0    |
| Stalking, domestic violence, dating violence, sex offenses   | 0    | 0    | 0    |
| All other criminal offenses, hate offenses, arrests and disciplinary actions or judicial referrals | 0    | 0    | 0    |

## Cambridge College Springfield

1500 Main Street, Suite 1, Springfield, MA 01115

| Description of Criminal Offences – On Campus   | 2015 | 2016 | 2017 |
|--|------|------|------|
| Burglary   | 0    | 0    | 0    |
| Stalking, domestic violence, dating violence, sex offenses   | 0    | 0    | 0    |
| All other criminal offenses, hate offenses, arrests and disciplinary actions or judicial referrals | 0    | 0    | 0    |

| Description of Criminal Offences – Public Property   | 2015 | 2016 | 2017 |
|--|------|------|------|
| Burglary   | 0    | 0    | 0    |
| Stalking, domestic violence, dating violence, sex offenses   | 0    | 0    | 0    |
| All other criminal offenses, hate offenses, arrests and disciplinary actions or judicial referrals | 2    | 0    | 2    |

## Cambridge College Lawrence

2015-2016 statistics refer to 360 Merrimack Street, Lawrence, MA 01841.  
The regional center moved to 280 Merrimack Street (next-door building)  
September 1, 2016.

| Description of Criminal Offences – On Campus   | 2015 | 2016 | 2017 |
|--|------|------|------|
| Burglary   | 0    | 0    | 0    |
| Stalking, domestic violence, dating violence, sex offenses   | 0    | 0    | 0    |
| All other criminal offenses, hate offenses, arrests and disciplinary actions or judicial referrals | 0    | 0    | 0    |

| Description of Criminal Offences – Public Property   | 2015 | 2016 | 2017 |
|--|------|------|------|
| Burglary   | 0    | 0    | 1    |
| Stalking, domestic violence, dating violence, sex offenses   | 0    | 0    | 0    |
| All other criminal offenses, hate offenses, arrests and disciplinary actions or judicial referrals | 0    | 0    | 0    |

## Cambridge College Southern California

2015-2016 statistics refer to 8686 Haven Avenue, Rancho Cucamonga, CA 91730.  
The regional center moved on January 1, 2017 to:

Offices: 9227 Haven Avenue, Suite 320, Rancho Cucamonga, CA 91730

Classrooms: 700 N. Haven Avenue, Rancho Cucamonga, CA 91730

2017 statistics reflect the new location.

| Description of Criminal Offences – On Campus   | 2015 | 2016 | 2017 |
|--|------|------|------|
| Burglary   | 0    | 0    | 0    |
| Stalking, domestic violence, dating violence, sex offenses   | 0    | 0    | 0    |
| All other criminal offenses, hate offenses, arrests and disciplinary actions or judicial referrals | 0    | 0    | 0    |

| Description of Criminal Offences – Public Property   | 2015 | 2016 | 2017 |
|--|------|------|------|
| Burglary   | 0    | 0    | 0    |
| Stalking, domestic violence, dating violence, sex offenses   | 0    | 0    | 0    |
| All other criminal offenses, hate offenses, arrests and disciplinary actions or judicial referrals | 0    | 0    | 0    |

Cambridge College Puerto Rico

2015-2017 statistics refer to 268 Ponce de León Avenue, San Juan PR,00918. The regional center moved on June 1, 2018 to: Gonzales Giusti Street, #27, Tres Rios Building, Suite 101-A, San Patricio, Guaynabo, Puerto Rico, 00968. Future statistics will reflect this new location.

| Description of Criminal Offences – On Campus   | 2015 | 2016 | 2017 |
|--|------|------|------|
| Burglary   | 0    | 0    | 0    |
| Stalking, domestic violence, dating violence, sex offenses   | 0    | 0    | 0    |
| All other criminal offenses, hate offenses, arrests and disciplinary actions or judicial referrals | 0    | 0    | 0    |

| Description of Criminal Offences – Public Property   | 2015 | 2016 | 2017 |
|--|------|------|------|
| Burglary   | 0    | 0    | 4    |
| Stalking, domestic violence, dating violence, sex offenses   | 0*** | 0*** | 1    |
| All other criminal offenses, hate offenses, sex offenses, arrests and disciplinary actions or judicial referrals | 0*** | 0*** | 0    |

\*\*\*Puerto Rico statistics are combined for nine districts in the Hato Rey Este area. Total crimes reported were 598 for the entire nine districts.

More detailed information is available from the Office of Business Operations.