Master of Management

37 credits • 4 terms

The **MASTER OF MANAGEMENT** program provides leadership and management skills and introduces the best current practices in private, public and non-profit organizations.

The curriculum combines core management foundation coursework with concentration options and electives that allow students to specialize. The application of theory to management practice is emphasized. A required management seminar series focuses on the development of "people management" skills and the integration of knowledge acquired throughout the program.

Learning Outcomes — Graduates will:
- Develop strong communication, analytical, research and decision-making skills.
- Learn to manage themselves and their own professional development, and to manage and lead others.
- Have the ability to use and understand the role of technology in organizations.
- Learn to manage human, financial and informational resources.
- Understand how to foster change and innovation and value and promote diversity in organizations.
- Understand the global, social and environmental context of management and the importance of ethical and socially responsible decision-making.

Careers — Graduates are prepared for advancement into supervisory and management positions in business, non-profit and government organizations. Management career opportunities include jobs in human resources, retailing, marketing, financial services, information technology, health care, non-profit management, organizational development, consulting, and training and development.

Admissions requirements:
- Bachelor's degree and other School of Management requirements.
- 3-5 years of work experience recommended.
- Basic familiarity with computers, email and word processing.

A WRITING ASSESSMENT is conducted to ensure that entering degree candidates demonstrate graduate level English language communication and writing skills. **If assessment indicates need, program prerequisite coursework will be required.**

All courses 3 credits except as noted.

Practicum course may be taken with special permission (1-3 credits)

Program Prerequisites. required if assessments indicate need

MMG501E, MMG505, MMG507; additional 3-9 credits do not count towards degree.

Management Seminar & Project ....9 credits

MMG500   Master of Management Orientation Seminar 0

Take in sequence with same seminar leader.

MMG691   Self-Diagnosis & Goal Setting 2

MMG692   The Manager as Team Developer & Leader 2

MMG693   Continuous Improvement, Lifelong Learning & Enhanced Employability. 2

MMG694   Graduate Management Capstone Seminar 3

Core Courses .... 12 credits

MMG511   Foundations of Management. 3

MMG512   Organizational Environment. 3

MMG514   Principles of Financial Processes, Analysis & Reporting . 3

MMG517   Research Methods for Managers 3

Concentration or Management Electives ... 16 credits

Choose a management concentration or 16 credits of graduate management courses to meet career and academic goals. (Health care management and informatics courses may not be taken as electives outside those concentrations.)

Cambridge College

Health Care Informatics

16 credits ● accepted in Master of Management

The **Health Care Informatics** concentration addresses key area of expertise in the emerging field of health care informatics including the fundamentals of health information systems and software, project management, and data, knowledge and information management. A required field work project enables students to demonstrate their skills in a work setting. Work experience in health care or information technology is required to enter this program as it builds on the student's prior knowledge. Faculty members are practitioners who work in the health care informatics field and introduce students to current trends and best practices in the field.

Learning Outcomes — In addition to general MM outcomes, graduates will learn how to:

● Gain an understanding of the fundamentals of computer information systems and systems analysis.

● Become familiar with health information systems and software

● Obtain skills in project management.

● Acquire the ability to work with data, knowledge and information in a health care setting.

● Gain the ability to support successful informatics initiatives within their organizations.

Careers — Graduates are trained for advancement into supervisory and management positions in business, non-profit and government organizations. They will be poised to work as practice workflow re-engineers, clinician/practitioner consultants, EMR implementation and support specialists, and health information technology project managers. Career opportunities include jobs in IT management, business management, systems analysis, health care organizations and facilities.

Required courses

MMG522	Fundamentals of Computer Information Systems (required first course)	3
MHC730	Health Care & Clinical Information Systems Trends, Issues	3
MHC732	Life Cycle of Information Systems	3
MHC733	Data, Knowledge and Information Management	3
MMG710	Project Management Concepts & Practices.	3
MHC735	Health Care Informatics Field Work/Lab	1

Admissions requirements:

● Bachelor's degree and other School of Management requirements.

● 3-5 years of health care or information technology (IT) experience.

● Basic familiarity with computers, email and word processing.

If **writing assessment** indicates need, additional coursework may be required.

All courses 3 credits except as noted.

Practicum course may be taken with special permission (1-3 credits)