

CAMBRIDGE COLLEGE SPRINGFIELD



UNDERGRADUATE PROGRAMS 2014 SUMMER SCHEDULE OF COURSES

This schedule is subject to change. Please refer to the online schedule for course updates.

IMPORTANT INFORMATION ABOUT ON-LINE REGISTRATION

PLEASE READ BEFORE PROCEEDING

Welcome to the Cambridge College Web Based Registration **Summer 2014 Course Schedule**. Through the web module, students may view the spring course schedule on-line, register for courses and view their academic records, including grade reports. Before you begin the process of registering online, please familiarize yourself with the following information:

- Organization of Course Schedule: The attached schedule is organized by degree program in alphabetical order: Baccalaureate degree programs, Doctoral Program (EDD), Certificate of Advanced Graduate Studies (CAGS), Master of Education in Counseling Psychology, Master of Education (M.Ed.) and Master of Management (MM). Within each degree program, the courses are listed alphabetically by course prefix. Prefixes indicate the content of the course, i.e., ART is the prefix for ART courses. Please check with your program of study and/or your advisor to make sure you are registering for the correct courses.

- The codes for the sections and days of the week are as follows:

Sections:

BE: Blended Learning Lawrence	CA: CC-Cambridge, MA	MV: CC-Lawrence	VA: CC-Virginia
BH: Blended Learning Virginia	CF: CC-Southern California	NW: Newton Wellesley	
BM= Boston Medical	DD: Doctoral Program	PR: CC-Puerto Rico	
BS= Blended Learning Springfield	DL: Distance Learning	SP: CC-Springfield	
	GA: CC-Georgia	TN: CC-Memphis	

Weekdays:

U= Sunday	AM= Alternate Monday	PT = Professional Seminar Tuesday
M= Monday	AT= Alternate Tuesday	PW= Professional Seminar Wednesday
T=Tuesday	AW= Alternate Wednesday	PH = Professional Seminar Thursday
W= Wednesday	AH= Alternate Thursday	WS= Spring Workshop Saturday
H= Thursday	AF= Alternate Friday	TB= TBA
F= Friday	AS= Saturday	
S= Saturday		

- Locations and Times: Please check the web on a regular basis for additional course information, location and room assignments.

- ILP (Independent Learning Project) and Seminars: All students registering for their final Professional Seminar are required to register for their Independent Learning Project. All of the ILP sections are not included on the attached course schedule, but will appear on the web site. To register for the ILP, use the same section number as your Professional Seminar. For example, if you were registering for Professional Seminar EED692 **CA02**, your Independent Learning Project would be EED800 **CA02**.

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IMPORTANT REGISTRATION POLICIES

Registration Period

All continuing students may begin on-line registration **April 1, 2014**. Online registration will be closed immediately after the add/drop period and students may not retroactively register for courses.

Add/Drop

The summer semester add/drop deadline is **June 9, 2014 for undergraduate** students and **June 16, 2014 for graduate** students. Students who do not attend a class and do not officially drop within the add/drop period are responsible for full tuition. Please see the academic catalog and/or student handbook for policies on tuition credit for dropped courses. If notification of a drop is received after the add/drop period, the academic record will reflect “WD” and financial liability is in effect as described in the Academic Catalog and/or Student Handbook.

Academic Load

Full time undergraduate students may register for a maximum of 15 credits. Full time graduate students may register for a maximum of 12 graduate credits. The school’s deans must approve all exceptions to this policy.

Auditing

Students wishing to audit a course must contact the Registrar’s Office to verify that the course is available for auditing. Please note that audited courses are not counted toward degree completion, cannot be converted to credit at a later date, and are not eligible for financial aid. Practicum and Internship courses may not be audited.

Class Lists

Students must officially register for a course in order to appear on the official class list. Only students whose names appear on the official course list may receive credit for the course. An officially registered student is one who has successfully completed the registration process.

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Online Registration Instructions

Go to www.cambridgecollege.edu click on My CC/Register for classes.

Enter your username (Id number) and password (pin number) to log in.

Click on Student Registration. On the right of the page there are two ways to find courses, ADD/DROP Courses and Course Search.

Using ADD/DROP, start typing the course code for example WRT (is the prefix for college writing) this will bring up all courses beginning with the letters WRT. Choose the correct course and section.

Using Course Search, skip to Course code begins with and type the prefix of the course (example WRT), then on the bottom of the page choose your campus and click search.

To drop courses click on ADD/DROP, choose the courses you need to drop on the bottom of the page and Drop.

Cambridge College
Schedule
2013-2014 Summer Semester 1

Springfield Bachelors

SP Springfield Instructional Site

COURSE SECTION NO./TITLE

CR. INSTRUCTOR

STATUS

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

B.A./Multidisciplinary Studies

BAM 490 SP01 Multidisciplinary Studies Capstone

3.00 Susan C. Brown

Open

Loc: Springfield, MA -
Regional Center

8:30 am-12:30
06/14/2014 - 08/02/2014

Human Services

BHS 305 SP01 Introduction to Human Services

3.00 Doris K. Schuh

Open

Loc: Springfield, MA -
Regional Center

5:30 pm-10:00
06/09/2014 - 07/28/2014

BHS 307 SP01 Substance Abuse and the Law

3.00 TBA

Open

Loc: Springfield, MA -
Regional Center

5:30 pm-10:00
06/12/2014 - 07/31/2014

BHS 340 SP01 Youth Development and Comm.Practice

3.00 Hugette K. Williams

Open

Loc: Springfield, MA -
Regional Center

5:30 pm-10:00
06/11/2014 - 07/30/2014

BHS 470 SP01 Human Services Internship I

4.00 Denise M. Hurst

Open

Loc: Springfield, MA -
Regional Center

5:30 pm-10:00
06/10/2014 - 07/29/2014

BHS 490 SP01 Human Services Capstone

3.00 Susan C. Brown

Open

Loc: Springfield, MA -
Regional Center

8:30 am-12:30
06/14/2014 - 08/02/2014

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Management Studies

BSM 411 SP01 Business Planning & Budgeting

3.00 Donna A. Maimes

Open

Loc: Springfield, MA -
Regional Center

5:30 pm-10:00
06/09/2014 - 07/28/2014

BSM 430 SP01 Non-Profit Organization Management

3.00 Donna A. Maimes

Open

Loc: Springfield, MA -
Regional Center

5:30 pm-10:00
06/12/2014 - 07/31/2014

BSM 490 SP01 Management Studies Capstone Project

3.00 Susan C. Brown

Open

Loc: Springfield, MA -
Regional Center

8:30 am-12:30
06/14/2014 - 08/02/2014

Computer

CMP 130 SP01 Introduction to Computer Applications

3.00 Cellastine P. Bailey

Open

Loc: Springfield, MA -
Regional Center

5:30 pm-10:00
06/12/2014 - 07/31/2014

CMP 230 SP01 Information Literacy

3.00 Cellastine P. Bailey

Open

Loc: Springfield, MA -
Regional Center

5:30 pm-10:00
06/10/2014 - 07/29/2014

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Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Critical Thinking

	CTH 225 SP01 Foundations of Critical Thinking	3.00	Dale Parker	Open
	Loc: Springfield, MA - Regional Center 5:30 pm-10:00 06/11/2014 - 07/30/2014			

Educational Methods

	EMC 300 SP01 Classroom Management and Discipline	3.00	Laura A. Geryk	Open
	Loc: Springfield, MA - Regional Center 5:30 pm-10:00 06/09/2014 - 07/28/2014			

	EMC 301 SP01 Integrated Language Arts & Reading	3.00	TBA	Open
	Loc: Springfield, MA - Regional Center 5:30 pm-10:00 06/11/2014 - 07/30/2014			

Justice Studies

	JUS 342 SP01 Girls and Delinquency	3.00	Hugette K. Williams	Open
	Loc: Springfield, MA - Regional Center 5:30 pm-10:00 06/09/2014 - 07/28/2014			

LRN- UG Seminar (first term)

	LRN 175 SP01 Principles and Processes of Adult Learning	3.00	Dale Parker	Open
	Loc: Springfield, MA - Regional Center 5:30 pm-10:00 06/09/2014 - 07/28/2014			

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Mathematics

MAT 100 SP01 Foundations of Mathematics

3.00 TBA

Open

Loc: Springfield, MA -
Regional Center

5:30 pm-10:00
06/12/2014 - 07/31/2014

MAT 101 SP01 College Mathematics I

3.00 Nathaniel E. Washington

Open

Loc: Springfield, MA -
Regional Center

5:30 pm-10:00
06/10/2014 - 07/29/2014

MAT 102 SP01 College Mathematics II

3.00 Bryan E. Hollister

Open

Loc: Springfield, MA -
Regional Center

5:30 pm-10:00
06/10/2014 - 07/29/2014

Psychology

PSY 110 SP01 Systems Thinking in Psychology

3.00 Holly S. Martin-Peele

Open

Loc: Springfield, MA -
Regional Center

5:30 pm-10:00
06/12/2014 - 07/31/2014

Sociology

SOC 260 SP01 Themes in Sociology

3.00 Janine Fondon

Open

Loc: Springfield, MA -
Regional Center

5:30 pm-10:00
06/10/2014 - 07/29/2014

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Writing

WRT 090 SP01 Effective Writing Skills

0.00 Jennifer M. Blackburn

Open

Loc: Springfield, MA -
Regional Center

5:30 pm-10:00
06/11/2014 - 07/30/2014

WRT 101 SP01 College Writing I

3.00 Jennifer M. Blackburn

Open

Loc: Springfield, MA -
Regional Center

5:30 pm-10:00
06/11/2014 - 07/30/2014