# CAMBRIDGE COLLEGE SPRINGFIELD



## **EDUCATION PROGRAMS** 2015 SUMMER SCHEDULE OF COURSES

### IMPORTANT INFORMATION ABOUT ON-LINE REGISTRATION PLEASE READ BEFORE PROCEEDING

Welcome to the Cambridge College Web Based Registration **Summer 2015 Course Schedule**. Through the web module, students may view the summer course schedule on-line, register for courses and view their academic records, including grade reports. Before you begin the process of registering online, please familiarize yourself with the following information:

Organization of Course Schedule: The attached schedule is organized by degree program in alphabetical order: Baccalaureate degree programs, Doctoral Program (EDD), Certificate of Advanced Graduate Studies (CAGS), Master of Education in Counseling Psychology, Master of Education (M.Ed.) and Master of Management (MM). Within each degree program, the courses are listed alphabetically by course prefix. Prefixes indicate the content of the course, i.e., ART is the prefix for ART courses. Please check with your program of study and/or your advisor to make sure you are registering for the correct courses.

> The codes for the sections and days of the week are as follows:

#### Sections:

	BE: Blended Learning Lawrence BH: Blended Learning Virginia BM= Boston Medical BS= Blended Learning Springfield	CA: CC-Cambridge, MA CF: CC-Southern California DD: Doctoral Program DL: Distance Learning GA: CC-Georgia	MV: CC-Lawrence NW: Newton Wellesley PR: CC-Puerto Rico SP: CC-Springfield TN: CC-Memphis	VA: CC-Virginia
<u>Weekdays</u> :	U= Sunday M= Monday T=Tuesday W= Wednesday H= Thursday F= Friday S= Saturday	AM= Alternate Monday AT= Alternate Tuesday AW= Alternate Wednesday AH= Alternate Thursday AF= Alternate Friday AS= Saturday	PT = Professional Semi PW= Professional Sem PH = Professional Sem WS= Spring Workshop TB= TBA	inar Wednesday inar Thursday

> Locations and Times: Please check the web on a regular basis for additional course information, location and room assignments.

ILP (Independent Learning Project) and Seminars: All students registering for their final Professional Seminar are required to register for their Independent Learning Project. All of the ILP sections are not included on the attached course schedule, but will appear on the web site. To register for the ILP, use the same section number as your Professional Seminar. For example, if you were registering for Professional Seminar EED692 CA02, your Independent Learning Project would be EED800 CA02.

### **IMPORTANT REGISTRATION POLICIES**

### **Registration Period**

All continuing students may begin on-line registration **April 1, 2015.** Online registration will be closed immediately after the add/drop period and students may not retroactively register for courses.

### Add/Drop

The summer semester add/drop deadline is **June 15, 2015 for undergraduate** students and **June 22, 2015 for graduate** students. Students who do not attend a class and do not officially drop within the add/drop period are responsible for full tuition. Please see the academic catalog and/or student handbook for policies on tuition credit for dropped courses. If notification of a drop is received after the add/drop period, the academic record will reflect "WD" and financial liability is in effect as described in the Academic Catalog and/or Student Handbook.

#### **Academic Load**

Full time undergraduate students may register for a maximum of 15 credits. Full time graduate students may register for a maximum of 12 graduate credits. The school's deans must approve all exceptions to this policy.

#### Auditing

Students wishing to audit a course must contact the Registrar's Office to verify that the course is available for auditing. Please note that audited courses are not counted toward degree completion, cannot be converted to credit at a later date, and are not eligible for financial aid. Practicum and Internship courses may not be audited.

#### **Class Lists**

Students must officially register for a course in order to appear on the official class list. Only students whose names appear on the official course list may receive credit for the course. An officially registered student is one who has successfully completed the registration process.

### **Online Registration Instructions**

Go to <u>www.cambridgecollege.edu</u> click on My CC/Register for classes.

Enter your username (Id number) and password (pin number) to log in.

Click on <u>Student Registration</u>. On the right of the page there are two ways to find courses, <u>ADD/DROP</u> Courses and <u>Course Search</u>.

Using <u>ADD/DROP</u>, start typing the course code for example WRT (is the prefix for college writing) this will bring up all courses beginning with the letters WRT. Choose the correct course and section.

Using <u>Course Search</u>, skip to <u>Course code begins with</u> and type the prefix of the course (example WRT), then on the bottom of the page choose your campus and click search.

To drop courses click on ADD/DROP, choose the courses you need to drop on the bottom of the page and Drop.

### Springfield Bachelors

SP Springfield	Instructional Si	te					
COURSE SECT	ION NO./TITLE			CR.	INSTRUCT	OR	STATUS
Monday	Tuesday	Wednesday	Thursday	F	riday	Saturday	Sunday
Art							
ART 220 SP01	<b>Creativity and Analys</b>	is in the Arts.		3.00	TBA TBA		Open
						Loc: Springfield, MA	
						8:30 am-12:30 06/13/2015 - 08/08/2015	
						not in session July 4th	
B.A./Multidiscplin							-
BAM 490 SP01	Multidisciplinary Stud	ies Capstone		3.00	Susan C. Br	own Loc: Springfield, MA	Open
						Loc. Springheid, MA	
						8:30 am-12:30 06/13/2015 - 08/08/2015	
						not in session July 4th	
Human Services							
BHS 307 SP01	Substance Abuse and	the Law	Less Opris risk MA	3.00	Louis M. Ba	rry	Open
			Loc: Springfield, MA				
			Bldg: Tower Square,, 1500 Mai				
			5:30 pm-10:00 06/11/2015 - 07/30/2015				
	Ethical Issues in Wor	cing WithFamilies		3.00	Denise M. H	lurst	Open
Lo	<b>bc:</b> Springfield, MA						
5	:30 pm-10:00 06/09/2015 - 07/28/2015						
BHS 490 SP01	Human Services Caps	tone		3.00	Susan C. Br		Open
						Loc: Springfield, MA	
						8:30 am-12:30 06/13/2015 - 08/08/2015 not in session July 4th	

### Springfield Bachelors

SP Springfie	ld Instructional S	ite				
COURSES	SECTION NO./TITLE			STATUS		
Monday	Tuesday	Wednesday	Thursday	Fric	lay Saturday	Sunday
Management S	tudies					
BSM 300 S	P01 Economics for Manag	ers		<b>3.00</b> E	arle F. Hollister	Open
					Loc: Springfield, MA Bldg: Tower Square,, 1500 Ma 8:30 am-12:30 06/13/2015 - 08/08/2015 not in session July 4th	ai
BSM 320 SI	P01 Operations Managem	ent		<b>3.00</b> C	onna A. Maimes	Open
	Loc: Springfield, MA Bldg: Tower Square,, 1500 Ma 5:30 pm-10:00 06/09/2015 - 07/28/2015	ù.				
BSM 411 S	P01 Planning, Budgeting	and Forecasting		<b>3.00</b> C	oonna A. Maimes	Open
			Loc: Springfield, MA Bldg: Tower Square,, 1500 Mai 5:30 pm-10:00 06/11/2015 - 07/30/2015			
BSM 430 SI	P01 Non-Profit Organizat	ion Management		<b>3.00</b> A	rmando Feliciano	Open
Loc: Springfield, MA Bldg: Tower Square,, 1500 M 5:30 pm-10:00 06/08/2015 - 07/27/2015 not in session July 5th	lai					
BSM 490 SI	P01 Management Studies	Capstone Project		<b>3.00</b> S	Susan C. Brown	Open
					Loc: Springfield, MA Bldg: Tower Square,, 1500 Ma 8:30 am-12:30 06/13/2015 - 08/08/2015 not in session July 4th	ai

### Springfield Bachelors

#### SP **Springfield Instructional Site COURSE SECTION NO./TITLE CR.** INSTRUCTOR STATUS Monday Wednesday Thursday Saturday Tuesday Friday Sunday Computer 3.00 Dale Parker Open CMP 130 SP01 Introduction to Computer Applications Loc: Springfield, MA Bldg: Tower Square,, 1500 Mai 5:30 pm-10:00 06/09/2015 - 07/28/2015 3.00 Janine Fondon Open CMP 230 SP01 Information Literacy Loc: Springfield, MA Bldg: Tower Square,, 1500 Mai 5:30 pm-10:00 06/09/2015 - 07/28/2015

### **Critical Thinking**

CTH 225 SP01 Foundations of Critical Thinking	3.00 Michell	le M. Sawyer	Open
	Loc: Springfield, MA		
	Bldg: Tower Square,, 1500 Mai		
	5:30 pm-10:00 06/11/2015 - 07/30/2015		

### **Educational Methods**

EMC 300 SP01 Classroom Management and Discipline	3.00 Susan C. Brown	Open
	Loc: Springfield, MA	
	Bldg: Tower Square,, 1	500 Mai
	1:00 pm-5:00 pm 06/13/2015 - 08/08/ not in session July 4th	/2015
EMC 301 SP01 Integrated Language Arts & Reading	3.00 Laura A. Geryk	Open
Loc: Springfield, MA		

Loc: Springfield, MA Bldg: Tower Square,, 1500 Maii 5:30 pm-10:00 06/09/2015 - 07/28/2015

### Springfield Bachelors

SP Springfiel	d Instructional S	ite					
COURSE SE	CTION NO./TITLE			CR.	INSTRUCTOR		STATUS
Monday	Tuesday	Wednesday	Thursday	F	riday	Saturday	Sunday
Educational Met	hods						
EMC 315 SPC	)1 Developing Curriculu	m for Young Children	Loc: Springfield, MA Bldg: Tower Square,, 1500 Mai 5:30 pm-10:00 06/11/2015 - 07/30/2015	3.00	Laura A. Geryk		Open
EMC 319 SPC Loc: Springfield, MA	<b>)1</b> Social Foundations o	f Education		3.00	Lisa M. Merriwea	ther	Open
Bldg: Tower Square,, 1500 Mai 5:30 pm-10:00 06/08/2015 - 07/27/2015	i						
History							
HIS 350 SP0	1 Introduction to Polit	ical Science	Loc: Springfield, MA Bldg: Tower Square,, 1500 Mai 5:30 pm-10:00 06/11/2015 - 07/30/2015	3.00	ТВА ТВА		Open
LRN- UG Semina	r (first term)						
	1 Principles and Proces	sses of AdultLearning		3.00	Kristy N. Mickiew	icz	Open
Mathematics							
MAT 100 SP(	01 Foundations of Math	ematics	Loc: Springfield, MA Bldg: Tower Square,, 1500 Mai 5:30 pm-10:00 06/11/2015 - 07/30/2015	3.00	Kristy N. Mickiew	icz	Open

### Springfield Bachelors

### SP Springfield Instructional Site

COURSE SI	ECTION NO./TITLE			CR. I	NSTRUCTOR		STATUS	
Monday	Tuesday	Wednesday	Thursday	Fric	lay	Saturday	Sunday	
Mathematics								
MAT 101 SP	01 College Mathematics	I		<b>3.00</b> K	Kristy N. Mickiewicz		Open	
			Loc: Springfield, MA					
			Bldg: Tower Square,, 1500 Mai					
			5:30 pm-10:00					
			06/11/2015 - 07/30/2015					
MAT 102 SP	01 College Mathematics	II		3.00 <sup>B</sup>	Bryan E. Hollister		Open	
	Loc: Springfield, MA							
	Bldg: Tower Square,, 1500 Ma	ii						
	5:30 pm-10:00 06/09/2015 - 07/28/2015							
Psychology								
PSY 110 SP(	01 Systems Thinking in	Psychology		3.00 <sup> </sup>	olly S. Martin-Peele	)	Open	
		Loc: Springfield, MA						

Bldg: Tower Square,, 1500 Mai

06/10/2015 - 07/29/2015

Bldg: Tower Square,, 1500 Mai

06/10/2015 - 07/29/2015

5:30 pm-10:00

Loc: Springfield, MA

5:30 pm-10:00

PSY 426 SP01 Self-Care for Helping Professionals

### Science

 SCI 225 SP01
 General Biology
 Open

 Loc:
 Springfield, MA
 Bidg: Tower Square,, 1500 Maii
 5:30 pm-10:00

 06/10/2015 - 07/29/2015
 06/10/2015 - 07/29/2015
 Dale Parker
 Open

3.00 Doris K. Schuh

Open

### Springfield Bachelors

SP Springfield	Instructional S	bite				
COURSE SECTION NO./TITLE				STATUS		
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Sociology						
SOC 260 SP01	Themes in Sociology			3.00 Janine Fondor	n	Open
Loc: Springfield, MA						
Bldg: Tower Square,, 1500 Mai						
5:30 pm-10:00 06/08/2015 - 07/27/2015						
Writing						
	Effective Writing Ski	lls		0.00 Jennifer C. Bla	ackburn	Open
		Loc: Springfield, MA				
		Bldg: Tower Square,, 1500 Mai				
		5:30 pm-10:00 06/10/2015 - 07/29/2015				
WRT 101 SP01	College Writing I		_	3.00 Jennifer C. Bla	ackburn	Open
		Loc: Springfield, MA				
		Bldg: Tower Square,, 1500 Mai				
		5:30 pm-10:00 06/10/2015 - 07/29/2015				
WRT 102 SP01	College Writing II		_	3.00 TBA TBA		Open
					Loc: Springfield, MA 1:00 pm-5:00 pm 06/13/2015 - 08/08/2015 not in session July 4th	