

Student name _____

Address _____

City _____ State _____ Zip code _____

Telephone _____ E-mail _____

SSN (last four digits) or Student ID _____

Degree program _____

Anticipated program start date _____

Anticipated graduation date _____

Enrollment status Full time Part time

(4 credit minimum for P/T graduate students; 6 credit minimum for P/T undergraduate students)

Anticipated program length F/T _____ P/T _____

This agreement does not contain all the policies, procedures, rules, regulations and academic requirements applicable to Cambridge College, Memphis, TN, Regional Center, its students and its programs. Provisions governing the relationship between the student and Cambridge College are contained on the website, www.cambridgecollege.edu, which is subject to periodic change without notice. These provisions are available to the student before and during enrollment at Cambridge College.

By signing this agreement the student acknowledges that s/he has reviewed the institution catalog, the student handbook, and agrees to the policies, procedures, regulations and academic requirements contained therein. The student also acknowledges that s/he may not have received hardcopies of the catalog or handbook, but was directed to the specific pages of the Cambridge College website, where the information could be found.

The student acknowledges that s/he had access and contact with Memphis, TN, Regional Center enrollment and admissions staff and has reviewed and signed the Admission Pre-Enrollment Checklist form.

Tuition and Fees for 2013

The following table includes the tuition per credit hour for calendar year 2013:

Degree	Per Credit Hour Tuition - 2013
Bachelor's Degrees	\$365
Master of Education	\$435
CAGS -- Certificate of Advanced Graduate Studies	\$550

For complete details of fees, please refer to the institutional catalog of Cambridge College or locate the specific fee on: www.cambridgecollege.edu/tuition-fees-2013-2014-TN.

Total tuition for the program entitled _____

Total Credit Hours	x Tuition per Credit Hour	= Total Tuition*
_____	x \$ _____	= \$ _____

*does not preclude announced tuition rate changes with appropriate counseling of the student or changes to total program credit hours due to necessary revisions to the program.

Estimate of Application and Graduation Fees	Estimate of Book Costs
\$ _____	\$ _____

To estimate any other program specific fee or required financial cost, please refer to the institutional catalog as highlighted above.

Refund Policy

Students who withdraw from Cambridge College or take a leave of absence after having paid the current term charges or receiving financial aid are subject to the following refund and repayment policies.

A Leave of Absence/Withdrawal form must be filed at the Registrar's Office before leaving the College.

Federal guidelines mandate that tuition, fees, and other related charges are prorated based upon each student's enrollment status. Tuition and fees may be refunded. No other charges are refundable.

College Refund Policy — Students not receiving Title IV financial aid or state scholarship monies are eligible for refund of current term charges paid as follows:

Date of Withdrawal Refund

Before add/drop deadline (within first two weeks of term)	100%
During third week of term	75%
During fourth week of term	50%
During fifth week of term	25%
Thereafter	0%

Date of Withdrawal from Intensive Courses Refund

Before course starts 100%

After course starts 0%

Title IV and state scholarship recipients are subject to different refund/repayment calculations (see below).

Repayment of Federal Funds

Students receiving federal financial aid, who withdraw from the College or stop attending all classes during a term before more than 60% of the term has elapsed, are subject to specific federal regulations.

The amount of Title IV aid that you must repay is determined by the federal formula for return of Title IV funds as specified in Section 484B of the Higher Education Act.

The amount of Title IV aid that you earned during the term before you withdrew is calculated by multiplying the total aid for which you qualified by the percentage of time in the term that you were enrolled (college work-study not included).

Your disbursement or repayment owed:

- If less aid was disbursed to you than you earned, you may receive a late disbursement for the difference.
- If more aid was disbursed to you than you earned, you will be billed for the amount you owe to the Title IV programs and any amount due to the College resulting from the return of Title IV funds used to cover College charges.

Cambridge College will return the unearned aid to the Title IV programs as specified by law:

1. Unsubsidized federal loans
2. Subsidized federal loans
3. Federal Perkins loans
4. Federal PLUS loans
5. Federal Pell Grant
6. Federal Supplemental Educational Opportunity Grants (SEOG)

Cancellation Policy

Cambridge College seeks to enroll only students with a genuine and strong interest in attending and graduating from the College. Prior to the Scheduled Start Date, the student may terminate this agreement at any time, for any reason, through a verbal or written notice to the College of his or her intention to discontinue the enrollment process. After the Scheduled Start Date, a student may give a notice of intent to withdraw, which will be honored by the College, subject to its withdrawal procedures and refund policies as defined in the Catalog.

Prior to the Scheduled Start Date, the College may terminate this agreement if the student has failed to meet pre-enrollment and admissions requirements, including, but not limited to, paying required application fees, passing any required admissions tests or assessments, submission of all previous college transcripts, proof of completion of relevant diplomas or degrees, completion of financial aid requirements, if applicable, payment of tuition, or making arrangements for its payment, and any specific pre-enrollment requirements that apply to the above program. Failure to complete the above will constitute grounds for an automatic termination of this agreement if not corrected within 5 days of the Scheduled Start Date, unless extended by the College.

Admission Enrollment Agreement

After the scheduled start date, the College may terminate this agreement if the student still has not met any of the pre-enrollment or admission requirements specified above. In accordance with policies defined in the Catalog, the College may also terminate the agreement if the student fails to meet satisfactory academic progress, or if the student violates the College's policies for academic authenticity or its code of conduct for student behavior. The College may also administratively withdraw a student, resulting in the automatic termination of this agreement, if Cambridge College determines that the student is no longer enrolled based on a variety of reasons including but not limited to a lack of academic activity, failure to establish academic verification at the beginning of a new term, failure to pay tuition, or other appropriate reason. If academic programs need to be cancelled during the course of this agreement for reasons such as under-enrollment, academic viability, accreditation standards, licensing or regulatory authorities, or as otherwise necessary, the College will work to develop appropriate teach out agreements and procedures for existing students within the cancelled program.

I understand that once this form has been signed, I will be given an exact copy of the signed agreement. Furthermore, I understand that I will be given this document on the same date that the document was executed and I realize that any grievances not resolved on the institutional level may be forwarded to the Tennessee Higher Education Commission, Nashville, TN 37243-0830, (615)741-5293.

Signature of student _____ Date _____

Signature of admissions counselor _____ Date _____