

## Work Study Request Form

(Please use black or blue ink to complete this form)

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Student First Name	M.I.	Last Name	ID Number
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If you would like to request a Federal Work Study award or adjust your original award, you may do so by completing and submitting this form to the Office of Student Financial Aid. The maximum Work Study award for the academic year is \$5,000. If you are approved, you may apply for a work study job via the Financial Aid Website.

You must also meet the requirements listed below:

- > Enrolled at least half-time (6 or more credit hours)
- > Must have unmet need

### **Select one in either Section A or Section B**

<b>SECTION A. To request Work Study, check the academic period below.</b>
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☐ Fall 2014 & Spring 2015

☐ Fall 2014

☐ Spring 2015

<b>SECTION B. To adjust your Work Study, complete the section below.</b>
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Decline the entire award

Reduce the entire amount to \$\_\_\_\_\_

Reduce Fall 2014 \$\_\_\_\_\_

Reduce Spring 2015 \$\_\_\_\_\_

**Special Note:** Financial Aid will not automatically be adjusted. To apply for additional loans, you must submit a loan request form.

By submitting this form, I certify that all of the information above is complete and accurate.

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Student Signature (required)

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Date