

## School Administrator Resources in CCOL and Online

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These are resources specifically for the School Administrator degree program.

For Education Resources in General in CCOL and Web, see the link on

[http://www.cambridgecollege.edu/library/ccol\\_research.cfm](http://www.cambridgecollege.edu/library/ccol_research.cfm)

### Journal, document, book, and periodicals in CCOL

On the CCOL HOME page, the *Search here for Education* search box will search these databases:

- Academic Search Premier
- Wilson OmniFile Select Full Text Edition
- Education Research Complete
- ERIC
- PsycArticles
- PsycBooks
- PsycExtra
- PsycInfo
- Research Starters in Education
- SocIndex with Full Text
- Health Source Nursing/Academic Edition
- Ebrary

Some of the journals in full-text include

*Journal of Education Finance*

*NASSP Bulletin*

*Principal FT*

*School Administrator*

*State Education Leader*

*Principal*

*Your First Year as a Principal: Everything You Need to Know That They Don't Teach*

*You in School*

*School Leadership and Management*

**Be sure** to go to the *Direct to Databases* page for *Journal of Cases in Educational Leadership*. This journal cannot be included in any other search, sorry. The *Direct to Databases* link is on the CCOL Home page.

### Research Starters in Education

“Research Starters are study and research guides...They consist of comprehensive, yet concise topic summary articles of about 3,000 words in length written by researchers, scholars and other subject matter experts.” Use the Research Starters to explore topics and get your research started.

- On the CCOL HOME page, click *Direct to Databases*
- Click *EBSCOHost*
- Click *Databases A-Z*
- Scroll down and click on the title *Research Starters in Education*
- Put a term in the search box and click Search. For example:

- There are 26 articles on “school administration”
- There are 190 articles on “educational leadership”
- There are 107 articles for “principal”

### **Ebrary Electronic Books in CCOL**

To search for school administrator books in the Ebrary Electronic Books collection:

- From the CCOL HOME page, click Direct to Databases
- Click Ebrary Electronic Books
- Click Advanced (to the right of the “Search Ebrary” box)
- Use the drop-down menu of the “Search in” box to search by subject (or title, author, etc.)
- For example, searches yielded
  - 16 books for the SUBJECT “School administration”
  - 55 books for the SUBJECT “Educational leadership”
  - 3 books for the SUBJECT “school principal”
  - 78 books for the SUBJECT “school management and organization”
  - 1 book for the SUBJECT “teacher-principal relationships”

### **Research Guide in CCOL**

The E-Global Research Guides will help you develop a search strategy and then find your way among the best books, periodicals, associations, government resources, and Internet sites on your topic. To see the Research Guide:

- Click *Research Starters by Subject* from the CCOL HOME page
- Click *e-global Research Guides*
- Click *Social Sciences*
- Click *Education Administration*

### **Tutorials on how to do school administrator research**

A Policy Maker’s Primer on Education Research at

<http://www.ecs.org/html/educationissues/research/primer/aboutprimer.asp>

### **Recommended Websites**

Although not from scholarly journals, useful information can be found on the web. Most of these sites come highly recommended from a national survey of reference librarians.

**Note:** websites can change and disappear at any time! If the URL doesn’t work, try putting the

Clearinghouse on Educational Policy and Management

<http://eric.uoregon.edu/>

National Center on Education and the Economy

<http://www.ncee.org/>

<http://www.achieve.org/> independent, bipartisan, non-profit education reform organization

<http://www.ed.gov/> US Dept of Education

<http://www2.ed.gov/policy/elsec/leg/esea02/index.html> "No Child Left Behind" Act

<http://www.ccsso.org/> Council of Chief State School Officers

<http://www.iste.org/standards/nets-for-administrators.aspx> National Educational Technology Standards for Administrators

<http://nces.ed.gov/nationsreportcard/> The National Assessment of Educational Progress (NAEP) is the largest nationally representative and continuing assessment of what America's students know and can do in various subject areas.

<http://edmoney.org/> How the stimulus money is spent by schools

<http://www.centerforpubliceducation.org/> Center for Public Education

Journalist's Toolbox on Education has many useful sites

<http://www.journaliststoolbox.org/archive/education/>

Discovery Education administrator resources

[http://www.discoveryeducation.com/administrators/index.cfm?campaign=footer\\_admin](http://www.discoveryeducation.com/administrators/index.cfm?campaign=footer_admin)

Pathways to School Improvement <http://www.ncrel.org/sdrs/>

Educational Personnel Administration websites

<http://libguides.gvsu.edu/content.php?pid=9890&sid=64918>

Education Policy and Practice websites

<http://libguides.gvsu.edu/content.php?pid=9891&sid=72685>

Educational Leadership websites

<http://libguides.gvsu.edu/content.php?pid=9885&sid=64893>

124 links to school administration resources

<http://www.thegateway.org/browse/makesearch?isliteral=yes&operator=contains&model=gem&searchType=new&value=school+administration&dimension=fulltext&ss=FINDR ESOURCES>

Educational Management

[http://www.eduref.org/cgi-bin/res.cgi/Educational\\_Management](http://www.eduref.org/cgi-bin/res.cgi/Educational_Management)

## Reference Books

- Handbook of Research on School Supervision ( available in Gutman Library and Boston Public Library; use Worldcat.org to check other local library availability)
- Encyclopedia of Educational Leadership and Administration (available at Gutman Library, use Worldcat.org to check other local library availability)

## Dictionaries etc.

<http://www.edsource.org/glossary.html> “clarifying complex education issues”

Glossary of terms commonly used in school finance

[http://www.richlandone.org/departments/budget\\_services/budgetbook/13%20GLOSSARY%20OF%20TERMS.pdf](http://www.richlandone.org/departments/budget_services/budgetbook/13%20GLOSSARY%20OF%20TERMS.pdf)

National Assessment of Educational Progress Glossary of terms

<http://www.nationsreportcard.gov/glossary.asp>

## Legal information

Education Law websites

<http://libguides.gvsu.edu/content.php?pid=9882&sid=64863>

## Academic Standards by State

Academic standards by state <http://www.jesandco.net/asn/viewer/>

## Statistics and demographics

Education statistics websites

<http://libguides.gvsu.edu/content.php?pid=9883>

National Center for Education Statistics <http://nces.ed.gov>

Great statistics websites <http://libguides.gvsu.edu/content.php?pid=9883>

State and county departments of education website, such as Massachusetts Department of Education at <http://www.doe.mass.edu/>

U.S. Census Bureau/American Factfinder <http://factfinder.census.gov/home/saff/main.html> or [www.census.gov](http://www.census.gov)

Education Week's annual report on state-level efforts to improve public education <http://www.edweek.org/ew/qc/index.html>

### **Associations**

<http://www.aasa.org/> American Association of School Administrators

<http://www.nassp.org/> National Association of Secondary School Principals

<http://www.naesp.org/> National Association of Elementary School Principals

<http://www.nsba.org/> National School Boards Association

### **Need Opinions or Interview or Survey Respondents?**

<http://www.administrators.net/>

<http://education-forums.com/>

<http://chronicle.com/forums/>

### **Video and Audio Podcasts**

Four videos from PBS about principals

<http://www.pbs.org/teachers/search/resources/?q=school+administration&x=6&y=22>

### **Do You Need Books to Expand Your Research?**

Google Books at <http://books.google.com> is amazing!

- Be sure to search it for your subject area!
- Click "Advanced Book Search" and check "Full View Only" to limit the search to full-text results
- "PartialView" can also provide plenty of full-text

<http://www.amazon.com> or <http://www.bn.com> Use these easy search engine to get lists of books on your topic and to read excerpts, but try to get the books from your local library or buy

from your local independent bookstore. Or, buy a less expensive used copy from an online independent bookstore at <http://www.bookfinder.com>

*If you can't find what you need or you need more, ask yourself:*

*Who would care about this topic?*

*Where would they publish what they know?*

Materials compiled by Maida Tilchen, Project Manager for Library Services © 2011 Cambridge College