



**Cambridge
College**

Faculty Application for Gutman Library Borrower's Card

*Please complete this form and mail it to Ms. Nelleen Chandler Knight, Faculty Data and Contracts Administrator, Cambridge College, 1000 Massachusetts Avenue, Cambridge, MA 02138.
Do not email; it requires your signature!*

Note to Faculty Members:

You cannot enter Gutman Library without the borrower's card (unless you have a Harvard I.D.). Students must present a Cambridge College I.D. card for entry, so they only need the Gutman Library card to borrow books.

Last Name _____ First Name _____ MI _____

Mailing Address _____

City _____ State _____ ZIP _____

School/Program at Cambridge College _____

Email _____

Work Telephone (____) _____ Home Telephone (____) _____

A course I am currently teaching is: _____

Check one: I already have a Gutman Library card, please reactivate **Card No.** _____

I do not have a Gutman Library card, please generate a card.

All Cambridge College faculty members must adhere to all rules and regulations governing the use of the library.

I agree to adhere to all rules and regulations of the Gutman Library.

Signature _____ Date _____

DO NOT WRITE BELOW THIS LINE:

To: Marcella Flaherty, Head of Library Access Services
 Harvard Graduate School of Education Monroe C. Gutman Library
 6 Appian Way, Cambridge, Massachusetts 02138

This letter is to verify that _____ is an active Cambridge College faculty member. S/he is requesting a Gutman Library Borrowers' card. Please extend this privilege to her/him. Above is a completed application form with the faculty member's information. Thank you very much for your attention to this matter.

Dr. Joe A. Lee, Ph.D.
 Interim Provost/Vice President for Academic Affairs