



MASTER OF MANAGEMENT

37 credits

Management Seminar & Project..... 12 credits

MMG690 Introductory Seminar 1

Management Seminar I-IV:

MMG691 Self-Diagnosis & Goal Setting 2

MMG692 The Manager as Team Developer & Leader 2

MMG693 Continuous Improvement, Lifelong Learning & Enhanced Employability 2

MMG694 Current Issues in Management 2

MMG800 Independent Learning Project 3

Core Courses 9 credits

MMG511 Foundations of Management. 3

MMG512 Organizational Environment. 3

MMG517 Research Methods for Managers 3

55 credits — approval required for admission for qualified students without a bachelor's degree

Managerial Competencies & Theory..... 18 credits

Required **before** MM-37 seminar & project, core, concentration

MMG504 Computer Applications for Business 3

MMG505 Graduate Writing. 3

MMG506 Quantitative Analysis for Managers 3

MMG507 Managerial Analysis & Communication 3

MMG508 Information Research & Technology 3

MMG509 Political, Social & Economic Aspects of Business 3

Note: Students may be required to take a pre-introductory seminar.

MMG504, 505, and 506 may be waived based upon assessment conducted at the beginning of the term.

Concentration Options 16 credits

Choose a concentration (below) or 16 credits of management course work to meet career and academic goals.

General Business

Health Care Management

Health Care Informatics

Diversity & Disparity in Health Care

Leadership in Human & Organizational Dynamics

Non-Profit & Public Organization Management

Business Negotiation & Conflict Resolution

Small Business Development

Technology Management

Computer Security Management

Continued See concentration details on next page.

EDUCATION required for admission:

MM37: Bachelor's degree.

MM55: Associate's degree, professional degree (e.g. RN); or at least 60 undergraduate credits that meet general criteria for transfer.

Bachelor's degree required for the following concentrations:

Health Care Informatics, Diversity & Disparity in Health Care, Computer Security Management

EXPERIENCE required for admission:

MM37: Five years of work experience *recommended*.

MM55: Five years of relevant work experience *required*.

Health Care Management (MM37 & MM55): Health care experience required.

Computer Security Management (MM37): Computer/IT basic knowledge required (IT work experience preferred).

OTHER GENERAL REQUIREMENTS: see Admission.

MM55—approval required for admission:

- *Interview* with the dean, director of health care management programs, or regional center director.

- *Evaluation* of eligibility by admissions committee and the dean and/or regional center director.

- *Approval* of dean or regional center director required for admission.

Your admissions file must be complete and the admissions review completed before you may start classes.

Cambridge College

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MM CONCENTRATION & CERTIFICATE OPTIONS

Any subject area below may be taken as a concentration within the Master of Management degree or alone as a certificate.

GENERAL BUSINESS

MMG520	Financial Accounting	3
MMG525	Decision Techniques for Managers	3
MMG733	Marketing Management	3
MMG740	Human Resource Management	3

Choose one elective course:

MMG521	Managerial Accounting	3
MMG560	Managing a Diverse Workforce	3
MMG640	Risk Management in Banking	3
MMG706	Economics	3
MMG707	Innovation & Product Development	3
MMG708	Forensic Accounting	3
MMG713	Total Quality & Operations Management	3
MMG715	Management Information Technology	3
MMG725	Financial Management	3
MMG728	Business Law	3
MMG732	Global Business	3
MMG734	Business Planning	3
MMG735	Entrepreneurship & Small Business Management	3
MMG746	The Manager as Negotiator	3
MMG757	Consulting Skills for Managers	3

Choose one directed study:

DMG506	Essentials of Accounting	1
DMG602	Project Management	1
DMG603	Drafting Business Contracts	1
DMG617	Zen & the Art of Business	1
DMG621	Statistical Analysis With Spreadsheets	1

BUSINESS NEGOTIATION & CONFLICT RESOLUTION

MMG746	The Manager as Negotiator	3
MMG747	Conflict Management: Strategies, Tactics & Behavior	3
MMG748	Multi-Party/Multi-Issue Negotiations	3
DMG603	Drafting Business Contracts	1

Choose two elective courses:

MMG749	Global Negotiation	3
MMG758	Mediation in the Workplace	3
MMG560	Managing a Diverse Workforce	3
MMG761	Conflict Resolution in Multicultural Organizations	3

LEADERSHIP IN HUMAN & ORGANIZATIONAL DYNAMICS

MMG560	Managing a Diverse Workforce	3
MMG740	Human Resources Management	3
MMG743	Models of Leadership	3
MMG755	Organization Development & Change Management	3

Choose one elective course:

MMG541	Human Relations Lab	3
MMG744	Management Training & Development	3
MMG746	The Manager as Negotiator	3
MMG757	Consulting Skills for Managers	3

Choose one directed study:

DMG602	Project Management	1
DMG614	Performance Management	1
DMG753	Introduction to Organizational Coaching	1

SMALL BUSINESS DEVELOPMENT

MMG710	Project Management Concepts & Practice	3
MMG725	Financial Management	3
MMG733	Marketing Management	3
MMG735	Entrepreneurship & Small Business Management	3
MMG740	Human Resources Management	3
DMG623	Business Solutions Using the Internet	1

NON-PROFIT & PUBLIC ORGANIZATION MANAGEMENT

DMG506	Essentials of Accounting	1
DMG602	Project Management	1
DMG605	Grant Writing	1
DMG614	Performance Management	1
MMG727	Budgeting & Finance for Non-Profit & Public Organizations	3
MMG740	Human Resources Management	3

Choose one elective course:

MMG746	The Manager as Negotiator	3
MMG750	Business, Government & Ethics	3

Continued on next page.

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HEALTH CARE MANAGEMENT

DMG605	Grant Writing	1
MHC710	Risk Management in Health Care	3
MHC720	Health Care Systems	3
MHC740	Strategic Planning in Health Care	3
MMG741	Terrorism & Disaster Management in Health Care Setting	3
MHC750	Health Care Policy & Ethics	3

HEALTH CARE INFORMATICS

(Bachelor's degree required; not open to MM55)

MHC520	Fundamentals of Computing for Healthcare Professionals	3
MHC730	Health Care Information Systems	3
MHC732	Life Cycle of Information Systems	3
MHC733	Information Management & Knowledge Development	3
MHC734	Professional Practice, Trends & Issues	3
MHC735	Health Care informatics Field Work: Experience	1

DIVERSITY & DISPARITY IN HEALTH CARE

(Bachelor's degree required; not open to MM55)

MHC721	Introduction to Health Care Disparities – Race, Ethnicity & Health	1
MHC722	Policy in Health Care Disparities & Client Services	3
MHC723	Unequal Treatment: Disparities in Health Care	3
MHC724	Research in Diversity & Disparities in Health Care	3
MHC726	Managing a Diverse Health Care Workforce	3
MHC727	Cultural Competence in the Elimination of Health Care Disparities	3

TECHNOLOGY MANAGEMENT..... choose 16 credits

DMG623	Business Solutions Using the Internet	1
MMG710	Project Management Concepts & Practice	3
MMG715	Management Information Technology	3
MMG716	Emerging Technologies	3
MMG717	Systems Analysis & Design for the IT Manager	3
MMG718	E-Business Development for IT Managers	3
MMG723	Telecommunications & Network Security	3
MMG730	Information Law, Privacy, Forensics & Ethics	3
MMG519	IT Security Management, Planning, Procedure & Policy	3
MMG802	Business Continuity & Disaster Recovery Project	3

MM degree program is modified:

- MMG802, which includes the ILP, replaces MMG800.

COMPUTER SECURITY MANAGEMENT 21 credits

(Bachelor's degree required; not open to MM55)

MMG519	IT Security Management, Planning, Procedure & Policy	3
MMG721	Physical & Operations Security	3
MMG723	Telecommunications & Network Security	3
MMG730	Information Law, Privacy, Forensics & Ethics	3
MMG802	Business Continuity & Disaster Recovery Project	3

Choose two elective courses:

MMG719	Cryptography	3
MMG720	Application & System Development	3
MMG722	Security Models & Architecture	3
MMG724	Access Control Systems & Methodology	3

MM degree program is modified:

- MMG694 not required.
- MMG802, which includes the ILP, replaces MMG800.

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