



Master of Education Leading to Massachusetts INITIAL LICENSURE

# School Administration

For licensure: 37 credits, 4 terms • Without licensure: 32 credits, 4 terms

Program approved by the Mass. Dept. of Elementary & Secondary Education for • Superintendent/Assistant Superintendent (all levels)  
• Principal/Assistant Principal (levels PreK-6, 5-8, 9-12) • Supervisor/Director (at level of prerequisite license)

## Professional Seminar & Project..... 11 credits

EAD691N-694N Professional Seminar in School Administration  
-Initial Level — 4 terms @ 2 credits .....8  
Includes clinical journal, assessments, professional growth plan.  
EAD800 Independent Learning Project .....3

## Initial Licensure Courses ..... 21 credits

EAD662 Contemporary Issues & Topics in Educational Admin .....3  
EAD684 Selection, Development, & Supervision  
of Educational Personnel .....3  
EAD688 Legal Aspects of School Administration .....3  
EAD690 Finance & Business Admin for School Administrator .....3  
EAD712 Curriculum Development, Assessment &  
Improvement for the School Administrator.....3  
EAD782 Reconceptualization of Schools .....3  
EAD720 Advanced Systems Theory — for Supt/Asst Supt *or*  
One Elective — for Princ/Asst Princ or Superv/Dir — graduate course  
in education, counseling psychology, or management that supports  
competency development for the license sought, or a course  
approved for transfer by program coordinator .....3

## School Administration Practicum.....5 credits

### Prerequisites

- Pass all teacher tests required by your state for this license.  
Massachusetts: Communication & Literacy (MTEL).
- Pre-Practicum — 75 hours .....0
- Pass all initial licensure courses.

**Practicum** — 300 hours in role & level of license sought .....5

EAD790A Supt/Asst Supt (all levels)  
EAD790B Princ/Asst Princ (PreK-6)  
EAD790C Princ/Asst Princ (5-8)  
EAD790D Princ/Asst Princ (9-12)  
EAD790E Superv/Dir (at level of prerequisite license)  
• Exit Performance Portfolio required for credit.

### Non-licensure option

All program components are required except the Practicum and teacher tests. Program will total 32 credits. Non-licensure students must complete all course contact hours and pre-practicum hours embedded in the courses.

**Admission requirements:** Bachelor's degree and other general requirements (see Admission) and:

**School Administration:** Three full years of employment.  
(See ESE website for exact requirements for the license you want.)

- Executive management/leadership role OR
- Supervisory, teaching, or administrative role in a public or private school, higher education OR
- District-wide, school-based, or other educational setting accepted by the dept.

Supervisor/Director: Initial or preliminary license in another educational role required; employment may be under this license.

**3-credit courses meet** for 35 contact hours.

**Website:** [www.cambridgecollege.edu/edleadership/](http://www.cambridgecollege.edu/edleadership/).

**Program subject to change:** As Massachusetts requirements for licensure change, the College reserves the right to alter the program to better prepare students to meet new requirements.

## Cambridge College Augusta Regional Center

753 Broad Street, Suite 1000, Augusta, GA 30901  
706-821-3965 • [www.cambridgecollege.edu/augusta](http://www.cambridgecollege.edu/augusta)



Cambridge  
College